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WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115

March 9, 2021

1:30 p.m.

CALL TO ORDER

The Regular meeting was called to order at 1:30 p.m. by Commissioner Logterman.

ROLL CALL

Commissioner Duncan, yes; Commissioner Henriott, yes; Commissioner Logterman, yes; Commissioner Snyder yes; Commissioner Tapson, yes.

Others present:

Neal Kolb, Administrator

Cindy Moehling, Assistant Administrator

Jennifer Greenlee, Administrative Assistant

William Cole, Axley Brynelson

Todd Hanson, Administrative Services Superintendent

Harry Domask, Collection Systems Superintendent

Jared Loofboro, Water Reclamation Superintendent

Matthew Parmentier, Dempsey Law Firm

PUBLIC COMMUNICATIONS/OTHER BUSINESS – None

APPROVAL OF MINUTES OF REGULAR MEETING February 9, 2021

Commissioner Snyder made a motion to approve the minutes of the regular Commission meeting of February 9, 2021. Commissioner Duncan seconded, and the motion unanimously passed.

RECEIPTS AND DISBURSEMENTS REPORT

Commissioner Duncan made a motion to accept the Receipts and Disbursements Report for the month of February 2021 as presented. Commissioner Snyder seconded, and the motion unanimously passed.

ACCOUNTS PAYABLE LISTING

Commissioner Duncan made a motion to approve the Accounts Payable listing for March 9, 2021 in the amount of \$406,646.80. Commissioner Henriott seconded, and the motion unanimously passed.

NEW BUSINESS

- a. **Adopt Resolution 2021-04** – Commissioner Duncan made a motion to adopt resolution 2021-04 Designating Public Depository and Authorizing Withdrawal of WalCoMet Monies. Commissioner Henriott seconded, and the motion unanimously passed.
- b. **Midwest Contractors Payment Application No. 7** – Commissioner Snyder made a motion to approve payment application #7 for the nitrification blower upgrade and aeration system improvement project to Midwest Contractors in the amount of \$234,487.50 for work completed. Commissioner Henriott seconded, and the motion unanimously passed.
- c. **Invoice 0168391 From Strand Associates** – Commissioner Duncan made a motion to approve invoice 0168391 from Strand Associates for engineering services for the County O lift station force main phase 1 project in the amount of \$12,934.25. Commissioner Henriott seconded, and the motion unanimously passed.

- d. **Approve Intergovernmental Agreement with Village of Darien** – Commissioner Duncan made a motion to approve the intergovernmental agreement relating to the sharing of costs for asphalt work with the Village of Darien and authorize staff to distribute payment as invoiced by the Village for work as it is completed. Commissioner Henriott seconded, and the motion unanimously passed.
- e. **Purchase Replacement Return Activated Sludge Pump** – Commissioner Snyder made a motion to purchase a new Fairbanks Nijhuis T40 pump from LW Allen for the purchase price not to exceed \$13,500.00. Commissioner Duncan seconded, and the motion unanimously passed. Commissioner Snyder recommended in the future to reference the design point instead of model number when making these types of purchases.
- f. **Purchase Replacement Digester Recirculation Pump** – Commissioner Snyder made a motion to purchase a new Fairbanks Nijhuis T20 pump from LW Allen for the purchase price not to exceed \$9,000.00. Commissioner Henriott seconded, and the motion unanimously passed.
- g. **Award Load Bank Testing Service Contract** – Commissioner Duncan made a motion to award biannual load bank testing service contract to Adams Generators for the price of \$5,300.00. Commissioner Snyder seconded, and the motion unanimously passed.

Attorney Cole and Commissioner Henriott left the meeting at 1:51 pm before closed session due to conflict.

ADJOURNMENT TO CLOSED SESSION

Convene into closed session, under Wisconsin statutes section 19.85 (1) (g) for the purpose of conferring with legal counsel for WalCoMet who is rendering oral advise concerning strategy to be adopted by WalCoMet with respect to litigation in which it is likely to become involved concerning the connection fees for Brassworks Apartments.

Commissioner Duncan made a motion to convene into a closed session, seconded by Commissioner Snyder and roll call as follows:

Commissioner Duncan	Yes
Commissioner Henriott	Not Present
Commissioner Logterman	Yes
Commissioner Snyder	Yes
Commissioner Tapson	Yes

The closed session convened at 1:52 pm.

RECONVENE TO OPEN SESSION

Commissioner Snyder made a motion to reconvene to open session, seconded by Commissioner Duncan.

Commissioner Duncan	Yes
Commissioner Henriott	Not Present
Commissioner Logterman	Yes
Commissioner Snyder	Yes
Commissioner Tapson	Yes

The open session reconvened at 2:15 p.m.

Commissioner Henriott rejoined the meeting at 2:15 p.m.

ADJOURN: Commissioner Duncan made a motion to adjourn, seconded by Commissioner Snyder and the motion unanimously passed. The Regular meeting adjourned at 2:17 p.m.



Ron Henriott
Secretary

APPROVED: April 13, 2021

PUBLISHED: April 22, 2021