

WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT
975 W. Walworth Ave. • Delavan, WI 53115

August 11, 2020

1:30 p.m.

CALL TO ORDER

The Regular meeting was called to order at 1:30 p.m. by Commissioner Logterman.

ROLL CALL

Commissioner Duncan, yes; Commissioner Henriott, yes; Commissioner Logterman, yes; Commissioner Snyder, not present; Commissioner Tapson, yes.

Others present:

Neal Kolb, Administrator

Cindy Moehling, Assistant Administrator

Jennifer Greenlee, Administrative Assistant

William Cole, Axley Brynelson

Harry Domask, Collection Systems Superintendent

Todd Hanson, Administrative Services Superintendent

Jared Loofboro, Water Reclamation Superintendent

PUBLIC COMMUNICATIONS/OTHER BUSINESS – None

APPROVAL OF MINUTES OF REGULAR MEETING July 14, 2020

Commissioner Duncan made a motion to approve the minutes of the regular Commission meeting of July 14, 2020. Commissioner Henriott seconded, and the motion unanimously passed.

RECEIPTS AND DISBURSEMENTS REPORT

Commissioner Henriott made a motion to accept the Receipts and Disbursements Report for the month of July 2020 as presented. Commissioner Duncan seconded, and the motion unanimously passed.

ACCOUNTS PAYABLE LISTING

Commissioner Duncan made a motion to approve the Accounts Payable listing for August 11, 2020 in the amount of \$168,184.38. Commissioner Henriott seconded, and the motion unanimously passed.

NEW BUSINESS

- a) **Replacement Sampler Purchase** – Commissioner Duncan made a motion to purchase three new Hach AS950 samplers from Hach for the price of \$15,182.40 plus a 5 percent contingency to allow for shipping for a cost not to exceed \$15,941.52. Commissioner Henriott seconded, and the motion unanimously passed.
- b) **Auditing Services** – Commissioner Duncan made a motion to accept the arrangement letter from RSM US LLP for auditing services for the fiscal years 2020, 2021, and 2022 for a fee of \$36,600, \$38,050 and \$39,500 respectively, plus additional annual service fees of not to exceed \$700 for out of pocket costs and up to \$1,000 for fixed asset schedules. Commissioner Henriott, seconded, and the motion unanimously passed. Commissioner Duncan recommended receiving quotes after this three-year period.
- c) **Amendment #1 to Engineering Services Agreement for MCC 1A & 1B Replacement** – Commissioner Henriott made a motion to accept amendment #1 to engineering services

agreement with Donohue for the MCC 1A and 1B replacement project to add engineering services for a new air conditioning system and lighting upgrade for the electrical equipment room for an additional cost of \$6,100, resulting in a total contract amount of \$42,100 and authorize the administrator to execute the amendment. Commissioner Duncan seconded, and the motion unanimously passed.

- d) **Resolution 2020-06** – Commissioner Duncan made a motion to adopt Resolution 2020-06, Adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds. Commissioner Henriott seconded, and the motion unanimously passed.
- e) **Retain Legal Council re: City of Delavan/Brassworks Apartments Matter** – Commissioner Henriott left the meeting at 1:45 pm before discussion of this agenda item. Commissioner Logterman made a motion to retain legal council re: City of Delavan/Brassworks Apartments matter. Commissioner Duncan seconded, and the motion passed.

ADJOURN: Commissioner Logterman made a motion to adjourn, seconded by Commissioner Duncan and the motion passed. The Regular meeting adjourned at 1:50 p.m.



Ron Henriott
Secretary

APPROVED: September 8, 2020

PUBLISHED: September 17, 2020