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WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115

December 8, 2020

1:30 p.m.

CALL TO ORDER

The Regular meeting was called to order at 1:31 p.m. by Commissioner Logterman.

ROLL CALL

Commissioner Duncan, yes; Commissioner Henriott, yes; Commissioner Logterman, yes; Commissioner Snyder, not present; Commissioner Tapson, yes.

Others present:

Neal Kolb, Administrator

Cindy Moehling, Assistant Administrator

Jennifer Greenlee, Administrative Assistant

William Cole, Axley Brynelson

Todd Hanson, Administrative Services Superintendent

Jared Loofboro, Water Reclamation Superintendent

Harry Domask, Collection Systems Superintendent

Nathan Cassity, Donohue

Jon Caneron, Ehlers

Randy Langer, Strand

PUBLIC COMMUNICATIONS/OTHER BUSINESS – None

APPROVAL OF MINUTES OF REGULAR MEETING November 10, 2020

Commissioner Duncan made a motion to approve the minutes of the regular Commission meeting of November 10, 2020. Commissioner Henriott seconded, and the motion unanimously passed.

RECEIPTS AND DISBURSEMENTS REPORT

Commissioner Henriott made a motion to accept the Receipts and Disbursements Report for the month of November 2020 as presented. Commissioner Duncan seconded, and the motion unanimously passed.

ACCOUNTS PAYABLE LISTING

Commissioner Duncan made a motion to approve the Accounts Payable listing for December 8, 2020 in the amount of \$484,985.31. Commissioner Henriott seconded, and the motion unanimously passed.

NEW BUSINESS

- a) **A Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,165,000 Sewerage System Revenue Refunding Bonds, Series 2021A, of the Walworth County Metropolitan Sewerage District, Walworth County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds –** Commissioner Henriott made motion to adopt Resolution 2020-08 authorizing the issuance and establishing parameters for the sale of not to exceed \$2,165,000 sewerage system revenue refunding bonds, series 2021A. Commissioner Duncan seconded, and the motion unanimously passed.

- b) **Midwest Contractors Payment Application No. 6** – Commissioner Duncan made a motion to approve payment application #6 for the nitrification blower upgrade and aeration system improvement project to Midwest Contractors in the amount of \$185,177.15 for work already completed. Commissioner Henriott seconded, and the motion unanimously passed.
- c) **Invoice 13706-08 from Donohue** – Commissioner Tapson made a motion to approve invoice 13706-08 from Donohue for engineering and project management services for the nitrification blower upgrade and aeration system improvement project in the amount of \$10,197.60. Commissioner Duncan seconded, and the motion unanimously passed.
- d) **Approval of Donohue 2021 Task Order 01** – Commissioner Henriott made a motion to approve Task Order 01 from Donohue for continuing professional services for the MCC-1A & 1B Replacement Project for a cost not to exceed \$62,750.00 and authorize the administrator to execute the document. Commissioner Duncan seconded, and the motion unanimously passed.
- e) **Approval of Donohue 2021 Task Order 02** – Commissioner Duncan made a motion to approve Task Order 02 from Donohue for professional services for the phosphorus feasibility studies for a cost of \$28,000 and authorize the administrator to execute the document. Commissioner Henriott seconded, and the motion unanimously passed.
- f) **Approval of Donohue 2021 Task Order 03** – Commissioner Duncan made a motion to approve Task Order 03 from Donohue for engineering services for phosphorus removal improvements for a cost of \$747,000 and authorize the administrator to execute the document. Commissioner Henriott seconded, and the motion unanimously passed.
- g) **Approval of Donohue 2021 Task Order 04** – Commissioner Duncan made a motion to approve Task Order 04 from Donohue for continuing professional services for Facility Plan Amendments for a cost of \$12,000 and authorize the administrator to execute the document. Commissioner Henriott seconded, and the motion unanimously passed.
- h) **Approval of Strand Associates Task Order 20-03** – Commissioner Henriott made a motion to approve Task Order 20-03 from Strand Associates final design and bidding-related services for Phase 1 of the County Highway O Force Main project for an estimated cost of \$166,000 and authorize the administrator to execute the document. Commissioner Duncan seconded, and the motion unanimously passed.
- i) **Phase 1 County Highway O Force Main Geotechnical Services Approval** – Commissioner Duncan made a motion to approve the proposal from PSI/Intertek for a base price of \$5,200 with the option to extend B-1 10 feet for an addition cost of \$200 for a total cost of \$5,400. Commissioner Henriott seconded, and the motion unanimously passed.
- j) **Phase 1 County Highway O Force Main Utility Location Openings** – Commissioner Duncan made a motion to approve the proposal from X-Pose for the utility location openings for \$5,400. Commissioner Henriott seconded, and the motion unanimously passed.
- k) **Authorizing Purchase of Biosolids Application Replacement Tractor** – Commissioner Duncan made a motion to purchase a Case IH Steiger 420 AFS from Johnson Tractor for the price of \$324,000 with a 3% contingency for a cost not to exceed \$333,720 and authorize the administrator to release payment. Commissioner Henriott seconded, and the motion unanimously passed.

ADJOURN: Commissioner Duncan made a motion to adjourn, seconded by Commissioner Henriott and the motion passed. The Regular meeting adjourned at 2:38 p.m.

A handwritten signature in cursive script, appearing to read "Alan Henriott", written over a horizontal line.

Secretary

APPROVED: January 12, 2021

PUBLISHED: January 21, 2021