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WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT
975 W. Walworth Ave. • Delavan, WI 53115

October 13, 2020

1:30 p.m.

CALL TO ORDER

The Regular meeting was called to order at 1:30 p.m. by Commissioner Logterman.

ROLL CALL

Commissioner Duncan, not present; Commissioner Henriott, yes; Commissioner Logterman, yes; Commissioner Snyder, yes; Commissioner Tapson, not present.

Others present:

Neal Kolb, Administrator

Cindy Moehling, Assistant Administrator

Jennifer Greenlee, Administrative Assistant

William Cole, Axley Brynelson

Todd Hanson, Administrative Services Superintendent

Jared Loofboro, Water Reclamation Superintendent

Harry Domask, Collection Systems Superintendent

Jon Cameron, Ehlers

PUBLIC COMMUNICATIONS/OTHER BUSINESS – None

APPROVAL OF MINUTES OF REGULAR MEETING September 8, 2020

Commissioner Snyder made a motion to approve the minutes of the regular Commission meeting of September 8, 2020. Commissioner Henriott seconded, and the motion unanimously passed.

APPROVAL OF MINUTES OF CLOSED SESSION September 8, 2020

Commissioner Snyder made a motion to approve the minutes of the closed session of September 8, 2020. Commissioner Henriott seconded, and the motion unanimously passed.

RECEIPTS AND DISBURSEMENTS REPORT

Commissioner Snyder made a motion to accept the Receipts and Disbursements Report for the month of September 2020 as presented. Commissioner Henriott seconded, and the motion unanimously passed.

ACCOUNTS PAYABLE LISTING

Commissioner Henriott made a motion to approve the Accounts Payable listing for October 13, 2020 in the amount of \$208,791.01. Commissioner Snyder seconded, and the motion unanimously passed.

NEW BUSINESS

- a) **Long-Range Financial Plan** - Jon Cameron of Ehlers presented the Long-Range Financial Plan. Jon expressed this is a very positive report. The district is in a very good position and has flexibility.
- b) **2021 Preliminary Budget Presentation** – Commissioner Snyder made a motion to instruct Staff to publish the Walworth County Metropolitan Sewerage District Proposed Budget for Fiscal Year 2021 and to establish a public hearing on November 10, 2020 at 1:00 PM for

the purpose of public comment on the budget. Commissioner Henriott seconded, and the motion unanimously passed.

- c) **Donohue Invoice 13706-06** – Commissioner Snyder made a motion to approve invoice 13706-06 from Donohue for engineering and project management services for the nitrification blower upgrade and aeration system improvement project in the amount of \$10,197.60. Commissioner Henriott seconded, and the motion unanimously passed.
- d) **Concrete Deck Coating** – Commissioner Snyder made a motion to accept the proposal from HGS Protective Coatings for \$19,874.00 with a 5% contingency for a cost not to exceed \$20,868.00. Commissioner Henriott seconded, and the motion unanimously passed.
- e) **Clean Sweep Donation** – Commissioner Henriott made a motion to authorize an expenditure of \$3,000 to the 2020 Walworth County “Clean Sweep Program.” Commissioner Snyder seconded, and the motion unanimously passed.
- f) **DLSO Lift Station 3A Replacement Approval** – Commissioner Snyder made a motion to approve DLSO Lift Station 3A replacement plans with conditions. Commissioner Henriott seconded, and the motion unanimously passed.
- g) **Biosolids Mainline Hose and Hose Reel Cart Purchase** – Commissioner Snyder made a motion to purchase four sections of 660’ mainline hose, hose couplers, and a hose reel cart from Phil’s Pumping for \$52,500.00 plus \$2,500 for freight for a total not to exceed \$55,000.00. Commissioner Henriott seconded, and the motion unanimously passed.
- h) **Elkhorn No. 1 Lift Station Driveway Paving** – Commissioner Snyder made a motion to accept the proposal from 3 FRANKS Services for \$14,787.00 to pave the gravel portion of the Elkhorn No. 1 Lift Station driveway. Commissioner Henriott seconded, and the motion unanimously passed.
- i) **Conference Room Technology Upgrades** – Commissioner Henriott made a motion to accept the proposal from Heartland Business Systems to upgrade the video conference technology in the conference room for a cost of \$37,335.16 and authorize the administrator to execute the contract. Commissioner Snyder seconded, and the motion unanimously passed.
- j) **Holiday Social** – The Commission expressed interest in having the holiday social the same as in previous years.

ADJOURN: Commissioner Henriott made a motion to adjourn, seconded by Commissioner Snyder and the motion passed. The Regular meeting adjourned at 3:00 p.m.



Ron Henriott
Secretary

APPROVED: November 10, 2020

PUBLISHED: November 19, 2020