

# WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115

262-728-4140

[www.walcomet.org](http://www.walcomet.org)

## REGULAR MEETING

### **Agenda**

**December 12, 2023**

**11:00 am**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS/CORRESPONDENCE/OTHER**
4. **ADMINISTRATOR'S MONTHLY REPORT**
5. **CONSENT ITEMS (One motion & a second will approve all the following items listed. Any item may be pulled from the list and handled separately.)**
  - a) **Minutes of the Regular Meeting of November 14, 2023**
  - b) **Receipts and Disbursements**
  - c) **Accounts Payable Listing**
  - d) **Phosphorus Removal Improvement Project Payment Application**
  - e) **Purchase Flex Time Block from Heartland Business Systems**
6. **NEW BUSINESS**
  - a) **Phosphorus Removal Improvement Project Change Order 04** - Move to approve change order 04 for the Phosphorus Removal Improvement Project for \$55,798.09
  - b) **Phosphorus Removal Improvement Project Change Order 05** - Move to approve change order 05 as presented
  - c) **Phosphorus Removal Improvement Project Change Order 06** - Move to approve change order 06 for the Phosphorus Removal Improvement Project as presented
  - d) **Aeration Blower Control Update** - Move to approve the proposal from Howden for the blower control update and physical inspection of the Turbplex aeration blower for a cost not to exceed \$13,600.00
  - e) **Ferric Chloride 2024 Purchase Order** - Move to authorize the purchase of ferric chloride from Kemira Water Solutions for the unit price of \$1,135.00 per dry ton with an aggregate limit not to exceed \$420,000
  - f) **2024 Compensation Matrix Update** - Move to approve the 2024 compensation matrix as presented and instruct staff to implement the new wages beginning on the first day of the first payroll period of 2024
  - g) **Authorizations of New Job Titles** - Move to authorize the administrator to create a job description for Lead Operator and Staff Engineer and work with Public Administration Associates to determine the appropriate pay scale for both job titles
7. **ADJOURN**

## DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference by accessing Microsoft Teams on your computer at <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>. At the date and time of the meeting log on by entering the meeting ID: 235 111 528 124 and meeting passcode: ZsKbTK. Please mute yourself when not speaking to ensure best possible audio quality.