



## **WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT**

975 W. Walworth Ave. • Delavan, WI 53115

www.walcomet.org

### **REGULAR MEETING AND PUBLIC HEARING**

**November 13, 2018**

**1:00 pm**

### **Agenda**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/OTHER BUSINESS**
- 4. PUBLIC HEARING – YEAR 2019 BUDGET:** Public Comment will be received on the 2019 Budget. The 2019 Budget may be approved as presented or amended.
- 5. APPROVAL OF MINUTES OF REGULAR MEETING October 9, 2018**
- 6. APPROVAL OF MINUTES OF SPECIAL MEETING October 24, 2018**
- 7. APPROVAL OF MINUTES OF CLOSED MEETING October 24, 2018**
- 8. ADMINISTRATOR’S MONTHLY REPORT**
  - a) Plant and Collection System Operations**
  - b) Financial**
  - c) Administration**
  - d) Training**
- 9. RECEIPTS AND DISBURSEMENTS REPORT**
- 10. ACCOUNTS PAYABLE LISTING**
- 11. OLD BUSINESS**
- 12. NEW BUSINESS**
  - a) Rate Structure – Fiscal Year 2019 -** Move to adopt the rate study as presented and implement the adopted rates on February 1, 2019.
  - b) Connection Fees – Fiscal Year 2019 -** Move to adopt the connection fee for a 5/8” or 3/4” meter for the fiscal year 2019 at \$4,256 per new connection.
  - c) Hourly Employee Compensation Matrix – Fiscal Year 2019 -** Move to approve the compensation matrix that reflects the 2.0% hourly increase and instruct Staff to implement for the first payroll issued in 2019.
  - d) Budget for Fiscal Year 2019 -** Move to adopt the Fiscal Year 2019 budget as presented.
  - e) Resolution Abating Levy 2018 Real Estate Taxes -** Move to approve Resolution 2018-07 to abate the tax levy and direct the officers of WalCoMet to pay the 2019 obligations when due from the funds on hand.
  - f) Modification of the WalCoMet Employee Handbook -** Move to adopt Resolution 2018-8 regarding Modification of the Walworth County Metropolitan Sewerage District (WalCoMet) Employee Handbook.
  - g) Motor Drive Replacement Pump #1 Delavan Lift Station -** Staff recommends the Allen Bradley Powerflex 755 motor controller be purchased from Werner Electric Supply for \$9,534.72.
  - h) Main Plant Access Control System -** Accept the proposal from Central 1 Security for the main plant access control system for a total of \$11,578.00.
  - i) Holiday Luncheon & Holiday Benefit -** Move to set the meeting time for the December 11th meeting at 11:00 am, establish the “Annual Holiday Luncheon” on December 11, 2018 beginning at 12:30 PM, instruct Staff to make the necessary preparations for the luncheon and move to authorize a payment of \$50.00 per employee for the annual holiday benefit.
- 13. ADJOURN**