

WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115

www.walcomet.org

REGULAR MEETING

September 8, 2020

1:30 pm

This meeting will be held in-person with optional access via video/teleconference. Given the concern for the health and wellbeing of employees and visitors, those attending the meeting will be required to complete a health screening upon entering the facility. Anyone experiencing any symptoms of COVID-19 are encouraged to participate in the meeting virtually. To comply with the State of Wisconsin Emergency Order #1, those who will attend the meeting in-person will be required to wear a face covering worn to cover the nose and mouth completely. Practicing social distancing and proper hygiene are encouraged.

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference by accessing Google Meet program on your computer at <https://meet.google.com/>. At the date and time of the meeting log on through the Google Meet page by following the website and clicking on the “Join or start a meeting” button. Then enter Meeting ID: yfd-frkv-pwv

You may attend via telephone conference by calling the following phone number: 262-546-6175. You will then be prompted to enter a meeting ID followed by the # key. Please enter 702 084 319#. You can either use the phone number for audio if you have no microphone on your computer, or you may use the phone option in lieu of video conferencing on a computer.

Please Mute Your Phone When Not Speaking To Ensure Best Possible Audio Quality.

WRITTEN COMMENTS

Due to the logistical challenges of online meeting attendees, public comments are encouraged to be submitted prior to the meeting. Written comments on agenda items can be submitted by emailing them to: nkolb@walcomet.com

Agenda
September 8, 2020
1:30 pm

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS/CORRESPONDENCE/OTHER BUSINESS**
4. **APPROVAL OF MINUTES OF REGULAR MEETING August 11, 2020**
5. **ADMINISTRATOR'S MONTHLY REPORT**
 - a) **Plant and Collection System Operations**
 - b) **Financial**
 - c) **Administration**
 - d) **Training**
6. **RECEIPTS AND DISBURSEMENTS REPORT**
7. **ACCOUNTS PAYABLE LISTING**
8. **OLD BUSINESS**
9. **NEW BUSINESS**
 - a) **Midwest Contractors Payment Application No. 3 and 4** - Move to approve payment application number 3 and 4 for the nitrification blower upgrade and aeration system improvement project to Midwest Contractors in the amount of \$55,657.73 and \$206,811.29 for work already completed.
 - b) **Donohue Invoice 13706-05** - Move to approve invoice 13706-05 from Donohue for engineering and project management services for the nitrification blower upgrade and aeration system improvement project in the amount of \$14,446.60.
 - c) **Remove and Replace Primary Decanters** - Move to accept the proposal from Sabel Mechanical to remove and replace the four primary clarifier decanters for \$24,256.00 with a contingency of %15 for incidentals.
 - d) **Closed Session** - Move to enter closed session, under Wisconsin statutes section 19.85 (1) (g) for the purpose of conferring with legal counsel for WalCoMet who is rendering oral advise concerning strategy to be adopted by WalCoMet with respect to litigation in which it is likely to become involved concerning the connection fees for Brassworks Apartments.
 - e) **Reconvene in Open Session**
 - f) **Consideration of Action from Closed Session** (Connection fees for Brassworks Apartments).
10. **ADJOURN**