

WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115
www.walcomet.org

Date: May 9, 2019

Commissioners:	Ron Henriott	Dean Logterman	William Duncan
	Douglas Snyder	Brian Olson	Treasurer: Laura Duchemin (Notice/Agenda)

(Please notify the office if you are unable to attend)

NOTICE OF REGULAR MEETING

Please Take Notice that there will be a Meeting of the Commission of the Walworth County Metropolitan Sewerage District, commencing at 1:30 PM on Tuesday, May 14, 2019 in the Meeting Room of the Administration Building located at 975 W. Walworth Ave., Delavan, WI. Attached and incorporated herein is an Agenda that sets forth the subject matters to be considered at this meeting. If the Agenda so indicates, the Commission may convene into closed session for the purpose(s) indicated thereon. Upon conclusion of the closed session, the Commission will reconvene into open session for the purpose of concluding the Agenda.

Ron Henriott
District Secretary

Any person who has a qualifying disability, as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, must contact the municipal secretary at 262-728-4140, 975 West Walworth Avenue, Delavan, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

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REGULAR MEETING

May 14, 2019

1:30 PM

Agenda

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENTS/CORRESPONDENCE/OTHER BUSINESS
4. APPROVAL OF MINUTES OF SPECIAL MEETING April 3, 2019
5. APPROVAL OF MINUTES OF CLOSED SESSION April 3, 2019
6. APPROVAL OF MINUTES OF REGULAR MEETING April 9, 2019
7. APPROVAL OF MINUTES OF SPECIAL MEETING April 10, 2019
8. APPROVAL OF MINUTES OF CLOSED SESSION April 10, 2019
9. ADMINISTRATOR'S MONTHLY REPORT
 - a) Plant and Collection System Operations
 - b) Financial
 - c) Administration
 - d) Training
10. RECEIPTS AND DISBURSEMENTS REPORT
11. ACCOUNTS PAYABLE LISTING
12. OLD BUSINESS
13. NEW BUSINESS
 - a) Approval of real estate purchase agreement with Schmid Family Trust - Move to approve the offer to purchase dated April 19, 2019 for parcel B D 500006 in Walworth County, Wisconsin for a total price of \$1,804,082.00.
 - b) Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,720,000 - Move to adopt initial resolution 2019-04 authorizing general obligation bonds in and amount not to exceed \$1,720,000.
 - c) Resolution Establishing Parameters for the Sale of Not to exceed \$1,720,000 Taxable Sewerage Bonds, Series 2019A
 - d) 2018 Compliance Maintenance Annual Report - Move to accept the 2018 CMAR as presented and adopt Resolution 2019-06 and instruct Staff to submit the 2018 CMAR to the DNR
 - e) 2018 Annual Report - Move to approve the Annual Report for WalCoMet for calendar year 2018.
 - f) Seasonal Lawn Care Services 2019-2020 - Motion to approve the proposal from Timber Green, Inc for the lawn care service to include seasonal mowing of six (6) remote locations and two (2) weed control service for a term of two (2) years for a total cost of \$6,890.00 per year.
 - g) Electrical Service Van Replacement - Motion to approve the purchase from Ewald Automotive Group One (1) 2019 Ford 250 Transit with Weatherguard electric contractor interior package installed. Total cost \$29,005.00.
 - h) Laboratory Equipment Purchase – Dishwasher - Move to approve the purchase of a Labconco SteamScrubber model 4400330 lab dishwasher from Fisher Scientific for the price of \$7,897.53.
 - i) Presentation from Birds Eye – Conagra

- j) Convene into closed session under Wisconsin Statutes section 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wastewater treatment services for Birds Eye – Conagra)**
 - k) Reconvene in Open Session**
- 14. ADJOURN**