

WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115

www.walcomet.org

Date: February 7, 2019

Commissioners:	Ron Henriott	Dean Logterman	William Duncan
	Douglas Snyder	Brian Olson	Treasurer: Laura Duchemin (Notice/Agenda)

(Please notify the office if you are unable to attend)

NOTICE OF REGULAR MEETING

Please Take Notice that there will be a Meeting of the Commission of the Walworth County Metropolitan Sewerage District, commencing at 1:30 PM on Tuesday, February 12, 2019 in the Meeting Room of the Administration Building located at 975 W. Walworth Ave., Delavan, WI. Attached and incorporated herein is an Agenda that sets forth the subject matters to be considered at this meeting. If the Agenda so indicates, the Commission may convene into closed session for the purpose(s) indicated thereon. Upon conclusion of the closed session, the Commission will reconvene into open session for the purpose of concluding the Agenda.

Ron Henriott
District Secretary

Any person who has a qualifying disability, as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, must contact the municipal secretary at 262-728-4140, 975 West Walworth Avenue, Delavan, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

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REGULAR MEETING

February 12, 2019

1:30 PM

Agenda

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/OTHER BUSINESS**
- 4. APPROVAL OF MINUTES OF REGULAR MEETING January 8, 2019**
- 5. APPROVAL OF MINUTES OF CLOSED SESSION January 8, 2019**
- 6. ADMINISTRATOR'S MONTHLY REPORT**
 - a) Plant and Collection System Operations**
 - b) Financial**
 - c) Administration**
 - d) Training**
- 7. RECEIPTS AND DISBURSEMENTS REPORT**
- 8. ACCOUNTS PAYABLE LISTING**
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
 - a) Hydraulic Capacity Study Update – Strand Associates**
 - b) Laboratory Supplies and Chemicals - Move to authorize the purchase of laboratory chemicals and supplies from NCL of Wisconsin, Inc. in the amount of \$6,982.56.**
 - c) Semi-Truck Purchase - Move to authorize the purchase of two (2) semi-tractors from Lakeside International in the amount of \$104,975 for each tractor for a total purchase price not to exceed \$213,000.**
 - d) Drum Replacement for Rotary Drum Thickener - Move to authorize the purchase of a new drum and associated parts and installation for the Vulcan Rotary Drum Thickener for a price of \$53,312.00 and a contingency of \$3,688 for a total price not to exceed \$57,000.00.**
 - e) QuickView Pole Camera System Purchase - Move to authorize the purchase of an Evnrosight Quickview AirHD pole camera and accessories from Bruce Municipal for a total purchase price of \$17,064.**
 - f) Elkhorn #1 Lift Station Pump Maintenance and Training - Motion to accept Xylem Water Solutions proposal for Elkhorn #1 Lift Station maintenance and training for the amount of \$5,464.80.**
 - g) All Materials Pipe Locator - Move to authorize the purchase of an AML Plus pipe locator from Core & Main for a total purchase price of \$5,450.00.**
 - h) Motion for Closed Session, under Wisconsin Statutes Section 19.85(1)(c) and (e), for the purpose of considering employment, promotion, compensation, or performance evaluation data of a public employee over which the Commission has jurisdiction and/or deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business – concerning the wastewater operator internship.**
- 11. RECONVENE IN OPEN SESSION Action, If Any, On Closed Session Matters.**
- 12. ADJOURN**