

WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115
www.walcomet.org

Date: October 5, 2017

Commissioners: Ron Henriott Dean Logterman William Duncan
 Douglas Snyder Brian Olson Attorney: William Cole
 Treasurer: Laura Duchemin
 (Notice/Agenda)

(Please notify the office if you are unable to attend)

NOTICE OF REGULAR MEETING

Please Take Notice that there will be a Meeting of the Commission of the Walworth County Metropolitan Sewerage District, commencing at 1:30 PM on Tuesday, October 10, 2017 in the Meeting Room of the Administration Building located at 975 W. Walworth Ave., Delavan, WI. Attached and incorporated herein is an Agenda that sets forth the subject matters to be considered at this meeting. If the Agenda so indicates, the Commission may convene into closed session for the purpose(s) indicated thereon. Upon conclusion of the closed session, the Commission will reconvene into open session for the purpose of concluding the Agenda.

Ron Henriott
District Secretary

Any person who has a qualifying disability, as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, must contact the municipal secretary at 262-728-4140, 975 West Walworth Avenue, Delavan, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

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REGULAR MEETING

October 10, 2017

1:30 pm

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/OTHER BUSINESS**
- 4. APPROVAL OF MINUTES OF REGULAR MEETING, September 12, 2017**
- 5. ADMINISTRATOR'S MONTHLY REPORT**
 - a) Plant Operation**
 - b) Financial**
 - c) Training**
 - d) Staffing Update**
- 6. RECEIPTS AND DISBURSEMENTS REPORT**
- 7. ACCOUNTS PAYABLE LISTING**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
 - a) Long Range Financial Plan Presentation – Jon Cameron, Ehlers**
 - b) Elkhorn No. 2 Pump No. 1 Rebuild** - That the Commission approve the repair of the Elkhorn No.2 lift station pump No.1 by Quality Flow Systems, Inc. at the proposed cost of \$12,663.00 and include a 20% contingency for unforeseen repairs for a total sum not to exceed \$15,195.00.
 - c) Elkhorn No. 1 Grinder No. 2 Exchange** - That the Commission approve the grinder repair project at the Elkhorn No.1 lift station and direct staff to purchase a Return Exchange cutter element from JWC Environmental for the cost of \$32,441.00.
 - d) Service Vehicle Replacement** - That the Commission reject the proposal due to lack of responses. Given the rapidly approaching end of the year, the purchase of a new utility truck for the collection system will be moved to the 2018 Capital Purchase Budget.
 - e) Utility Vehicle 2017** - Reject the bids due to the significant cost over budget. Direct staff to change the scope of the vehicle and send out RFPs for the new scope.
 - f) Proposed Budget FY 2018** - Move to instruct Staff to publish the Walworth County Metropolitan Sewerage District Proposed Budget for Fiscal Year 2018 and to establish a public hearing on November 14, 2017 at 1:00 PM for the purpose of public comment on the budget.
 - g) Christmas Social**
 - h) Outstanding Employee Award** - Move to recognize Mr. Harry Domask Jr. and Mr. Mark Polazzo as "Outstanding Employee" for their work efforts and dedication to WalCoMet and the wastewater industry.
- 10. Convene in Closed Session Pursuant to Wisconsin Statute Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Farm Lease and Biosolid Application Agreement with Metcalf Farms);**
Convene in Closed Session Pursuant to Wisconsin Statute Section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Interim Water Reclamation Superintendent).

11. RECONVENE IN OPEN SESSION pursuant to section 19.85(2) of the Wisconsin Statutes. -
Action, If Any, On Closed Session Matters.
12. ADJOURN