

WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115
www.walcomet.org

Date: January 3, 2019

Commissioners:	Ron Henriott	Dean Logterman	William Duncan
	Douglas Snyder	Brian Olson	Treasurer: Laura Duchemin (Notice/Agenda)

(Please notify the office if you are unable to attend)

NOTICE OF REGULAR MEETING

Please Take Notice that there will be a Meeting of the Commission of the Walworth County Metropolitan Sewerage District, commencing at 1:30 PM on Tuesday, January 8, 2019 in the Meeting Room of the Administration Building located at 975 W. Walworth Ave., Delavan, WI. Attached and incorporated herein is an Agenda that sets forth the subject matters to be considered at this meeting. If the Agenda so indicates, the Commission may convene into closed session for the purpose(s) indicated thereon. Upon conclusion of the closed session, the Commission will reconvene into open session for the purpose of concluding the Agenda.

Ron Henriott
District Secretary

Any person who has a qualifying disability, as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, must contact the municipal secretary at 262-728-4140, 975 West Walworth Avenue, Delavan, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

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REGULAR MEETING

January 8, 2019

1:30 PM

Agenda

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENTS/CORRESPONDENCE/OTHER BUSINESS
4. APPROVAL OF MINUTES OF REGULAR MEETING December 11, 2018
5. APPROVAL OF MINUTES OF CLOSED SESSION December 11, 2018
6. ADMINISTRATOR'S MONTHLY REPORT
 - a) Plant and Collection System Operations
 - b) Financial
 - c) Administration
 - d) Training
7. RECEIPTS AND DISBURSEMENTS REPORT
8. ACCOUNTS PAYABLE LISTING
9. OLD BUSINESS
10. NEW BUSINESS
 - a) **WalCoMet Election of Officers** - Move to adopt the Resolution 2019-01 which will establish the officers for the WalCoMet Commission for 2019.
 - b) **WalCoMet Declaration of Official Newspapers** - Move to adopt the Resolution 2019-02 which will declare the official newspapers for WalCoMet for 2019 as the "Delavan Enterprise" and the "Elkhorn Independent".
 - c) **Ferric Chloride Purchase** - Move to authorize the purchase of Ferric Chloride from Kemira Water Solutions for the unit price of \$560.00 per dry ton with a total purchase not to exceed \$123,200.00.
 - d) **Telemetry Services and Support Contract** - Move to accept the one-year contract with PJ Kortens, for a fee of \$16,120.00 and instruct Staff to execute the contract to provide telemetry service and support.
 - e) **Annual Professional Services for GIS** - Move to pay the 2019 invoice for Professional Services for GIS to Ruckert Mielke in the amount of \$7,340.00.
11. **Convene in Closed Session Pursuant to Wisconsin Statute Section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Review of performance and compensation of district staff).**
12. ADJOURN