

## **WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT**

975 W. Walworth Ave. • Delavan, WI 53115  
[www.walcomet.org](http://www.walcomet.org)

### **REGULAR MEETING**

**October 13, 2020**

**1:30 pm**

This meeting will be held in-person with optional access via video/teleconference. Given the concern for the health and wellbeing of employees and visitors, those attending the meeting will be required to complete a health screening upon entering the facility. Anyone experiencing any symptoms of COVID-19 are encouraged to participate in the meeting virtually. To comply with the State of Wisconsin Emergency Order #1, those who will attend the meeting in-person will be required to wear a face covering worn to cover the nose and mouth completely. Practicing social distancing and proper hygiene are encouraged.

### **DIRECTIONS TO ATTEND MEETING ELECTRONICALLY**

You may attend via videoconference by accessing Google Meet program on your computer at <https://meet.google.com/>. At the date and time of the meeting log on through the Google Meet page by following the website and clicking on the “Join or start a meeting” button. Then enter Meeting ID: yfd-frkv-pwv

You may attend via telephone conference by calling the following phone number: 262-546-6175. You will then be prompted to enter a meeting ID followed by the # key. Please enter 702 084 319#. You can either use the phone number for audio if you have no microphone on your computer, or you may use the phone option in lieu of video conferencing on a computer.

Please Mute Your Phone When Not Speaking To Ensure Best Possible Audio Quality.

### **WRITTEN COMMENTS**

Due to the logistical challenges of online meeting attendees, public comments are encouraged to be submitted prior to the meeting. Written comments on agenda items can be submitted by emailing them to: [nkolb@walcomet.com](mailto:nkolb@walcomet.com)

## **Agenda**

**October 13, 2020**

**1:30 pm**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/OTHER BUSINESS**
- 4. APPROVAL OF MINUTES OF REGULAR MEETING September 8, 2020**
- 5. APPROVAL OF MINUTES OF CLOSED SESSION September 8, 2020**
- 6. ADMINISTRATOR'S MONTHLY REPORT**
  - a) Plant and Collection System Operations**
  - b) Financial**
  - c) Administration**
  - d) Training**
- 7. RECEIPTS AND DISBURSEMENTS REPORT**
- 8. ACCOUNTS PAYABLE LISTING**
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
  - a) Long-Range Financial Plan** - Presented by Ehlers Public Finance Advisors
  - b) 2021 Preliminary Budget Presentation** - Move to instruct Staff to publish the Walworth County Metropolitan Sewerage District Proposed Budget for Fiscal Year 2021 and to establish a public hearing on November 10, 2020 at 1:00 PM for the purpose of public comment on the budget.
  - c) Donohue Invoice 13706-05** - Move to approve invoice 13706-06 from Donohue for engineering and project management services for the nitrification blower upgrade and aeration system improvement project in the amount of \$10,197.60.
  - d) Concrete Deck Coating** - Move to accept the proposal from HGS Protective Coatings for \$19,874.00 with a 5% contingency for a cost not to exceed \$20,868.00.
  - e) Clean Sweep Donation** – Move to authorize an expenditure of \$3,000 to the 2020 Walworth County "Clean Sweep Program."
  - f) DLSD Lift Station 3A Replacement Approval** - Move to approve DLSD Lift Station 3A replacement plans with conditions.
  - g) Biosolids Mainline Hose and Hose Reel Cart Purchase** - Move to purchase four sections of 660' mainline hose, hose couplers, and a hose reel cart from Phil's Pumping for \$52,500.00 plus \$2,500 for freight for a total not to exceed \$55,000.00.
  - h) Elkhorn No. 1 Lift Station Driveway Paving** - Move to accept the proposal from 3 FRANKS Services for \$14,787.00 to pave the gravel portion of the Elkhorn No. 1 Lift Station driveway.
  - i) Conference Room Technology Upgrades** - Move to accept the proposal from Heartland Business Systems to upgrade the video conference technology in the conference room for a cost of \$37,335.16 and authorize the administrator to execute the contract.
  - j) Holiday Social** – Select the time, date, and location of the 2020 holiday social.
- 11. ADJOURN**