

WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT

975 W. Walworth Ave. • Delavan, WI 53115

March 8, 2022

1:30 p.m.

CALL TO ORDER

The Regular meeting was called to order at 1:30 p.m. by Commissioner Logterman.

ROLL CALL

Commissioner Duncan, yes; Commissioner Henriott, yes by conference call; Commissioner Logterman, yes; Commissioner Snyder, not present; Commissioner Tapson, yes

Others present:

Neal Kolb, Administrator

Cindy Moehling, Assistant Administrator

Jennifer Greenlee, Administrative Assistant

William Cole, Axley Brynelson

Harry Domask, Collection Systems Superintendent

Jared Loofboro, Water Reclamation Superintendent

Randy Langer, Strand Associates

PUBLIC COMMUNICATIONS/OTHER BUSINESS – Commissioner Logterman acknowledged the letter from Walworth County regarding the re-appointment of Commissioner Duncan.

APPROVAL OF MINUTES OF REGULAR MEETING February 8, 2022

Commissioner Duncan made a motion to approve the minutes of the regular Commission meeting of February 8, 2022. Commissioner Tapson seconded, and the motion unanimously passed.

RECEIPTS AND DISBURSEMENTS REPORT

Commissioner Duncan made a motion to accept the Receipts and Disbursements Report for February 2022 as presented. Commissioner Tapson seconded, and the motion unanimously passed.

ACCOUNTS PAYABLE LISTING

Commissioner Duncan made a motion to approve the Accounts Payable listing on March 8, 2022, in the amount of \$210,223.65. Commissioner Henriott seconded, and the motion unanimously passed.

NEW BUSINESS

- a) **Invoice 13885-12 from Donohue & Associates** – Commissioner Tapson moved to approve invoice 13885-12 from Donohue & Associates for construction services for the MCC 1A &1B replacement project and design services for the phosphorus removal improvement project in the amount of \$16,631.40. Commissioner Duncan seconded, and the motion unanimously passed.
- b) **MCC 1A/1B Replacement Project Pay Application No. 8** – Commissioner Henriott made a motion to approve payment application number 8 for the MCC 1A/1B Replacement Project to Hady Electric in the amount of \$13,377.67 for work completed. Commissioner Duncan seconded, and the motion unanimously passed.
- c) **County O Lift Station Force Main Project Payment Application No. 5** – Commissioner Duncan made a motion to approve payment application number 5 for the County O lift station force main project to Fischer Excavating in the amount of \$39,953.45. Commissioner Tapson seconded, and the motion unanimously passed.

- d) **Consider Awarding Contract for Lift Station Grating Replacement Project** – Administrator Kolb explained that cash reserves would be used for this project except for the cost for Elkhorn #2. WalCoMet would pay that portion and then collect it from the City of Elkhorn. Payment from the City of Elkhorn could be delayed until 2023 to allow the expense to be included in the 2023 budget. Commissioner Duncan made a motion to award the contract for the Lift Station Grating Replacement Project to Beson and Houle in the amount of \$158,760.00 and grant authorization to the Administrator to approve up to 5% of the project costs for contingencies and to sign the Notice of Award. Commissioner Henriott seconded, and the motion unanimously passed.
- e) **Consider Construction Related Services Task Order No. 22-01** – Commissioner Duncan made a motion to approve Task Order 22-01 from Strand Associates for construction-related services for the Lift Station Grating Replacement project for an estimated cost not to exceed \$17,000.00 and authorize the administrator to execute the document. Commissioner Tapson seconded, and the motion unanimously passed.
- f) **Digester Mix Pump Replacement** – Commissioner Duncan made a motion to purchase a Vaughan Rotamix pump for digester #1 from William/Reid for the purchase price of \$15,670.86 plus shipping of \$800.00 for a total price not to exceed \$16,470.86. Commissioner Henriott seconded, and the motion unanimously passed.
- g) **Williams Bay #1 Lift Station Pump Replacement** – Commissioner Henriott made a motion to purchase the replacement Fairbanks Nijhuis pump from L.W. Allen Inc. for the purchase price of \$28,682.00 plus shipping not to exceed \$29,182.00. Commissioner Tapson seconded, and the motion unanimously passed.
- h) **Harvest Pointe Condominium Sanitary Sewer Extension** – After discussion and viewing the maps, Commissioner Tapson made a motion to approve Resolution 2022-03, for the approval of the sanitary sewer extension for the Harvest Pointe Condominium Development in the City of Elkhorn. Commissioner Duncan seconded, and the motion unanimously passed.
- i) **Driveway Pavement Design Amendment** – Commissioner Henriott made a motion to approve Amendment No. 1 to Task Order No. 3 from Donohue & Associates, Inc. for an additional price of \$7,850.00, resulting in a total contract price of \$754,850.00 and authorize the Administrator to execute the amendment. Commissioner Duncan seconded, and the motion unanimously passed.
- j) **Laboratory Deionized Water System Replacement** – Commissioner Duncan made a motion to approve Millipore Sigma to replace the current deionization water system for \$14,399.00 with a 4% contingency for a price not to exceed \$14,974.96. Commissioner Tapson seconded, and the motion unanimously passed.
- k) **Gas Detector Replacement** – Commissioner Duncan made a motion to purchase three MSA Altair 5X Multi-Gas Meters and associated calibration and charging equipment from Fastenal for a price not to exceed \$16,500.00. Commissioner Henriott seconded, and the motion unanimously passed.
- l) **Asset Management/GIS 2022 Support** – Commissioner Tapson made a motion to approve the proposal for 2022 GIS support and technical services from Symbiont for the full scope, minus item 1, for a cost not to exceed \$25,700.00 and authorize the Administrator to execute the contract. Commissioner Duncan seconded, and the motion unanimously passed.
- m) **Automated Sampler Purchase** – Commissioner Duncan made a motion to purchase a Hach 950 sampler from USA BlueBook for the price of \$6,638.77 and a N-Con Sentinel M96 sampler from N-Con Systems Company Inc. for the purchase price of \$7,226.12 for a total price of \$13,864.89 plus \$500 shipping for a total price not to exceed \$14,364.89. Commissioner Tapson seconded, and the motion unanimously passed.

ADJOURN: Commissioner Duncan made a motion to adjourn, seconded by Commissioner Tapson and the motion unanimously passed. The Regular meeting adjourned at 2:34 p.m.



A handwritten signature in cursive script, appearing to read "Ron Henriott", written in black ink. The signature is positioned above a solid horizontal line.

Ron Henriott
Secretary

APPROVED: April 19, 2022

PUBLISHED: April 28, 2022