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WALWORTH COUNTY METROPOLITAN SEWERAGE DISTRICT
975 W. Walworth Ave. • Delavan, WI 53115

February 12, 2019

1:30 p.m.

CALL TO ORDER

The Regular meeting was called to order at 1:32 p.m. by Commissioner Logterman.

ROLL CALL

Commissioner Duncan, not present; Commissioner Henriott, yes conference call; Commissioner Logterman, yes; Commissioner Snyder, yes; Commissioner Olson, yes conference call

Others present:

Neal Kolb, Administrator

Cindy Moehling, Assistant Administrator

Jennifer Jackson, Administrative Assistant

William Cole, Axley Brynelson

Jared Loffboro, Water Reclamation Superintendent

Harry Domask, Collection Systems Superintendent

Todd Hanson, Administrative Services Superintendent

Randy Langer, Strand & Associates

VISITOR COMMENTS/PUBLIC COMMUNICATIONS/OTHER BUSINESS – None

APPROVAL OF MINUTES OF REGULAR MEETING January 8, 2019

Commissioner Snyder made a motion to approve the minutes of the regular Commission meeting of January 8, 2019. Commissioner Henriott seconded, and the motion unanimously passed.

APPROVAL OF MINUTES OF CLOSED SESSION January 8, 2019

Commissioner Snyder made a motion to approve the minutes of the closed session on January 8, 2019. Commissioner Henriott seconded, and the motion unanimously passed.

RECEIPTS AND DISBURSEMENTS REPORT

Commissioner Snyder made a motion to accept the Receipts and Disbursements Report for the month of January 2019 as presented. Commissioner Olson seconded, and the motion unanimously passed.

ACCOUNTS PAYABLE LISTING

Commissioner Snyder made a motion to approve the Accounts Payable listing for February 12, 2019, in the amount of \$171,231.34. Commissioner Olson seconded, and the motion unanimously passed.

OLD BUSINESS - None

NEW BUSINESS

- a) **Hydraulic Capacity Study Update – Strand Associates – Randy Langer of Strand & Associates** presented an update on the hydraulic capacity study. Randy will possibly be back at the March meeting to give a formal presentation.

- b) **Laboratory Supplies and Chemicals** – Commissioner Snyder moved to authorize the purchase of laboratory chemicals and supplies from NCL of Wisconsin, Inc. in the amount of \$6,982.56. Commissioner Henriott seconded and the motion unanimously passed.
- c) **Semi-Truck Purchase** – Commissioner Olson moved to authorize the purchase of two (2) semi-tractors from Lakeside International in the amount of \$104,975 for each tractor for a total purchase price not to exceed \$213,000. Commissioner Snyder seconded and the motion unanimously passed.
- d) **Drum Replacement for Rotary Drum Thickener** – Commissioner Henriott moved to authorize the purchase of a new drum and associated parts and installation for the Vulcan Rotary Drum Thickener for a price of \$53,312.00 and a contingency of \$3,688 for a total price not to exceed \$57,000.00. Commissioner Snyder seconded and the motion unanimously passed.
- e) **QuickView Pole Camera System Purchase** – Commissioner Snyder moved to authorize the purchase of an EnviroSight Quickview AirHD pole camera and accessories from Bruce Municipal for a total purchase price of \$17,064. Commissioner Olson seconded and the motion unanimously passed.
- f) **Elkhorn #1 Lift Station Pump Maintenance and Training** - Commissioner Snyder made a motion to accept Xylem Water Solutions proposal for Elkhorn #1 Lift Station maintenance and training in the amount of \$5,464.80. Commissioner Henriott seconded and the motion unanimously passed.
- g) **All Materials Pipe Locator** – Commissioner Olson moved to authorize the purchase of an AML Plus pipe locator from Core & Main for a total purchase price of \$5,450.00. Commissioner Henriott seconded and the motion unanimously passed.

ADJOURNMENT TO CLOSED SESSION

Convene in Closed Session Pursuant to Wisconsin Statute Section 19.85(1)(c) and (e), for the purpose of considering employment, promotion, compensation, or performance evaluation data of a public employee over which the Commission has jurisdiction and/or deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business – concerning the wastewater operator internship.

Commissioner Snyder made a motion to convene into a closed session, seconded by Commissioner Henriott and roll call as follows:

Commissioner Duncan	Not Present
Commissioner Henriott	Yes, Conference Call
Commissioner Logterman	Yes
Commissioner Snyder	Yes
Commissioner Olson	Yes, Conference Call

The closed session convened at 2:28 p.m.

RECONVENED INTO OPEN SESSION – ACTION, IF ANY, ON CLOSED SESSION MATTERS

Commissioner Snyder made a motion to reconvene into Open Session at 2:39 p.m., seconded by Commissioner Olson and roll call as follows:

Commissioner Duncan	Not Present
Commissioner Henriott	Yes, Conference Call
Commissioner Logterman	Yes
Commissioner Snyder	Yes
Commissioner Olson	Yes, Conference Call

ADJOURN: Commissioner Snyder made a motion to adjourn, seconded by Commissioner Henriott and the motion unanimously passed. The Regular meeting adjourned at 2:40 p.m.



Ron Henriott
Secretary

APPROVED: March 12, 2019

PUBLISHED: March 21, 2019